Agenda December 1st

Co-Presidents: Prash Prakash and Adriana Mitchell
Vice-President: Lena Downes
Treasurer: Daniel Miller
Social Chairs: Cadence Payne, Charles Oestreich, Björn Lütjens
GSC Representatives: Charles Dawson, Mycal Tucker, Jenny Gubner
International Chair: Maya Nasr
Webmaster/Social Media Chair: Charlotte Lowey
Intramural Sports Chair: Grégoire Chomette
Academic Chair: Soumya Sudhakar
Outreach/Diversity Chair: Chelsea Onyeador
GSC DEI rep: Lucy Halperin
dREFS liaison: Mycal Tucker
GWAE liaison: Jenny Gubner

Exec Attendees: Adriana, Lena, Prash, Daniel, Jenny, Cadence, Charles D, Charles O, Chelsea, Soumya, Maya, Charlotte, Björn, Mycal, Greg
Missing Exec: Lucy
General Attendees: Elwyn Sirieys, Andrew Fishberg, Thomas Roberts, Amelia Gagnon

Action Items

- All events need to be on the GA3 calendar. Do so by inviting: [link removed] to your event!
- Everyone: think about who will fill your position in the next election cycle. If you do not plan to run for your position again, start thinking about who you will nominate for your position!
- Daniel: Schedule budget meeting - reach out to Hamsa again
  - We will talk to Hamsa and let her know the situation and ask for some transition money for next exec
- Daniel: clean up financial records for next treasurer
  - Daniel knows exactly how much money we have and the next exec will have some money even if we don’t get more money this semester
  - We currently have ~$1000. Expect to spend $400-$500 on book order. Magician would cost ~$400
- Daniel: order next round of book club books
  - We have a lot of people who want the book. Our options are: order from several local bookstores or order from a large online retailer like Amazon. Newest edition would cost ~$150 more. Up to Daniel to choose.
• Mycal: ping seminar series attendee who mentioned that they might want to host one too
  ○ Chris Fourie in IRG wants to talk about “What is a robot?” He will do it but date is TBD because he is busy
• Social chairs: Set date for magic show
  ○ Probably won’t happen until IAP
• Charles O, Björn: set a date for movie night and pick movie
  ○ Ready to go for replacing Muddy Friday on Dec 11. Will watch via Twitch, tried it out and it works ok. Determine whether social chairs want to do combined movie night+holiday party or separate
• Chelsea, Lucy: Please reach out to Willie from EECS
  ○ Waiting on response from Willie
• Chelsea, Lucy: Fill out DEI scorecard ASAP
  ○ Waiting to hear back from Lucy on scheduling a meeting to talk on this. Chelsea could fill out to best of ability and then talk with Adriana about any gaps in knowledge
  ○ Jenny can bring up at GWAE meeting to get help
  ○ Chelsea to do first pass by Thursday with Adriana’s help and then send to Jenny for GWAE meeting on Thursday afternoon
• Soumya: advertise meet the grad chair coffee chat happening on Thursday!
  ○ Will do
• Charlotte: upload meeting minutes to GA^3 website
• Charlotte: update Instagram
  ○ Charles O share photo contest winners so Charlotte can post them. Give Charlotte their insta username so they can be tagged
  ○ Pics of tennis team and Kan-Jam teams for intramurals- Björn to share
  ○ Greg to send some more photos
• Charlotte: update Google calendar event for GA^3 meetings to not have Google meeting link

Agenda ~open meeting! :D ~

1. Committee Updates
   a. Co-P
      i. Meeting with dan & hamsa on survey results
         • Concrete commitments
            a. Dan will start looking for someone to run a professional development seminar series
            b. The THG eval form is already planned to be completely redesigned in the next year, so they will keep in mind our suggestions for an anonymous feedback section when they do so
c. Subsidy for swag

d. Dan will ask Anthony about implementing our classroom availability tracker idea

e. Dan will ask Anthony about converting single bathrooms to gender neutral bathrooms in building 31

- Updates
  a. Some students are being moved out of building 41 already
  b. The Wright Brothers Wind Tunnel will have a new conference room

- Discussion points
  a. An email about our quals process was sent at the end of October. They were as clear as they could be about why the process is what it is. They don’t want to send another email explaining why quals changed because it’s already been a year and they don’t want to bring the changes up again.
  b. The AeroAstro funding process is very individualized and personal. We rarely (almost never) have someone not funded in the program. Department heads don’t see guaranteed funding as something that’s possible for our department. One thing to note is that some programs “guarantee” funding but there is a clause that the student must maintain good academic standing. This loophole can then be used to kick a student off funding when money runs out. AeroAstro would not do something like that
  c. Grads need to take advantage of Seaman’s Lounge (AKA Unified Lounge) and not let the undergrads run it. That is one of our biggest communal spaces

ii. Swag discussion.
● We received enough money to fully pay for ½ the student population (123 = 246/2) who wants sweatshirts. Alternatively, the same amount of money would exactly subsidize ½ the price for all grads in the dept (resulting in $21 per student).
● See how many people sign up. Tell them it will cost at most $21, but could be less depending on # of sign ups.
● How did the previous exec sell swag?
● Action item: Daniel figure out how we can order with partial subsidy-partial student payment
● Charlotte says don’t order any extra swag, it is a nightmare

iii. Last exec meeting Dec 15th
● Celebration, reimbursable monies for dinner (up to $20 each)
● We will be cutting it very close with our remaining funding. Just make sure this fits within our current budget

iv. Transitional meeting in January
● Help onboard the new exec committee

v. Elections
● Officers nominate replacement
● Prize for accepted nominations from nominators
● Elections! Virtual voting timeline
  a. Nominations and Personal Statement due Dec 9th, Acceptance of nomination and optional nominated personal statement due Dec 11th, Voting commences Dec 14th, ends Dec 18th.
  b. Nominate yourselves or friends!!

b. VP

b. International Chair
d. Treasurer

  e. Social Chairs
    i. Movie night updates- Charles O and Björn
      • Replacing Muddy Friday on Dec 11. Will watch via Twitch
      • Action item Björn to send email asking for votes on what movie to watch
    ii. Magic show
      • Tabled until IAP
    iii. Chess competition- Charles O
      • Chess tournament is underway
      • 24 people signed up, good spread of new faces
    iv. Seminar series:
      • <link removed as semester is over so no more signups for now>

f. GSC Reps

  i. Charles: How is gaap going?
    • There’s a waitlist, asked Dan and Hamsa for increase in funding but they are hesitant
    • Had first set of office hours this morning with 16 attendees asking questions, another office hour will be Saturday evening to cover other time zones
  ii. There’s still GSC funding left for this semester. Chipotle at elections? $450 (amount to be confirmed) of Chipotle? Would be refunded by GSC admin so Daniel does not need to deal with it. Attendees have to fill out their own RFP to submit receipt
    • Action item: Charles D forward this email to Daniel so that he can look into it
    • Action item: GSC reps confirm whether this is acceptable, let Adriana know as soon as you know so that she can plug free Chipotle in election event email

g. Intramural Chair

  i. Season is over
  ii. No fines! Good job Greg

h. Academic Chair

  i. Will schedule book club for over IAP

i. Outreach/Diversity Chair

  i. Probably won’t have another CALL before end of semester

j. Webmaster

k. DEI Representative Updates

l. dREFS Updates

  i. Will start recruiting new members soon

m. GWAE Updates

  i. GWAE elections are happening right now too, nominations close tonight. Co-Ps and treasurer are being elected.
  ii. End of term dinner happening soon.
2. Event Recap-
   a. Fill in event reports! Upload final reports to Dropbox. <link removed>
   b. Amount spent? Number of attendees?
   c. Muddy Daniel and Charlotte (+Charles O) Among Us 11/13
   d. Study break Co-Charles 11/16
   e. Cocktail exchange 11/19 Cadence
      i. 6 attendees, read other people’s recipes that they submitted
   f. Muddy Björn and Chelsea Skriblio 11/20

3. Upcoming events-
   a. Meet the Grad Chair 12/3 @4pm - Soumya
      i. Send a reminder today!
   b. Muddy 12/4- Charles D and Soumya
      i. Holiday ugly sweater party
   c. Study break 12/10 @6 PM- Lena and Soumya
      i. Change date to not conflict with international muddy
   d. Muddy 12/11- Adriana and Prash
      i. Movie night
   e. International Muddy- Maya 12/10
      i. Max budget for pizza: $15/person. Link to same Dropbox for reimbursement receipts
   f. Election kick off on 12/14
      i. Announce winner of nomination Bose raffle at this
      ii. Next email about elections will have info on this