Agenda September 1st

Co-Presidents: Prash Prakash and Adriana Mitchell
Vice-President: Lena Downes
Treasurer: Daniel Miller
Social Chairs: Cadence Payne, Charles Oestreich, Björn Lütjens
GSC Representatives: Charles Dawson, Mycal Tucker, Jenny Gubner
International Chair: Maya Nasr
Webmaster/Social Media Chair: Charlotte Lowey
Intramural Sports Chair: Grégoire Chomette
Academic Chair: Soumya Sudhakar
Outreach/Diversity Chair: Chelsea Onyeador
GSC DEI rep: Lucy Halperin
dREFS liaison: Mycal Tucker
GWAE liaison: Jenny Gubner

Attendees: Prash, Adriana, Lena, Daniel, Cadence, Charles O, Björn, Charles D, Mycal, Jenny, Maya, Charlotte, Greg, Chelsea, Lucy
Missing: Soumya

Action Items
● Congrats on Successful Orientation!
● Fill out when2meet to decide new meeting time: <link removed>
● Everyone update on events they want to plan this fall along with some budget considerations (see bottom of agenda for room to put ideas)
● If anyone is interested in co-running the next Blind Spots (September) with Denise then reach out
● Everyone needs to sign up for at least 2 muddys and one study break for the fall semester. Take 5 min and do it now: <link removed>
   ○ Charlotte, Soumya

Agenda
1. Committee Updates
   a. Co-P
      i. GA3 survey 2020 is live! Please fill this out and encourage your friends & labmates to do so as well
         https://mit.co1.qualtrics.com/jfe/form/SV_8kyBXcwX7fwbRFH
      ii. Social pods idea (virtual or in-person-- need dept approval). Will bring proposal to dept in another week or so
iii. We reached out to other groups regarding the gauge3 representatives, now we have mycal-drefs and jenny-gwae :D added to the agenda!

iv. ASA workshop requirements. Will need VP and Treasurer to participate as well

v. AIAA collab
- Discord server seems repetitive with Slack
- In past we have co-run events with AIAA (Halloween party)

b. VP

c. International Chair
   i. Still coordinating on undergrad/grad international student career fair event (end of September)
   ii. Will be starting Language Lunch Exchanges again ~1 or 2 times per month

d. Treasurer
   i. Eagerly awaiting budgeting requests
   ii. Accepting ice cream receipts until Wednesday at 5 PM, start processing them then

e. Social Chairs
   i. Charles O.: photo contest
      - Lots of submissions, will do it again in September

f. GSC Reps
   i. Charles D.: EECS Grad Assistance Program
      - Other departments at MIT have programs where current grad students act as mentors for undergrads applying to the grad program. Answer questions, review statements of purpose, etc. Do we want to support a program like this in AeroAstro?
      - Would involve us recruiting students and running training for mentors
      - Sounds like it would need close department leadership collaboration
      - Charles D will be point of contact and will attend meeting with EECS and Denise about this on Sept 11
   ii. Mycal: someone to do Muddy this Friday? If not that’s OK, just suboptimal
      - Cadence will take it

g. Intramural Chair
   i. Some intramurals are taking place in person (only by students on campus or grad students authorized to go on campus for research) and virtual
   ii. Registration next week
   iii. Action item: Greg will send emails asking for sign ups

h. Academic Chair
i. Outreach/Diversity Chair
   i. CALL event? In next month
      - GWAE Cassandre was interested in co-hosting next CALL
j. Webmaster
   i. Website updates- accessibility banner, files are able to be uploaded
   ii. Once photo contest is done Charles O will send winner(s) to be posted
   iii. Insta size app gets around aspect ratio issues easily
k. dREFS Updates
l. GWAE Updates

2. Event Recap
   a. Fill in event report! Upload final reports to Dropbox. <link removed>
   b. Amount spent? Number of attendees?
   c. Ice cream orientation event
      i. Have not started processing reimbursements yet. 12 receipts submitted so far
      ii. Lots of people stayed on after “would you rather” game, people seemed comfortable and free to ask questions
      iii. 60 RSVPs but only 30 showed up, only 12 submitted receipts.
      iv. People proposed future events
d. Muddy 8/28 Adriana & Prash
   i. T’was truly amazing. My eyes are still recovering from the rainbow splash
   ii. Good attendance!

e. Soumya book club
   i. ~10 attendees? A lot more people received books than showed up. Should we run a second iteration for people who didn’t finish reading yet? (~4 people already showed interest in another session on Slack: Charlotte will take lead on #2)
   ii. Good discussion. Good size so maybe we should have several meetings in the future to maintain this size
   iii. Probably need someone else to run sessions too then
f. Orientations!
   i. Student life panel
   ii. Lightning talks
   iii. Virtual social events
   iv. Mentoring program
      ● Matches have been made, will be sent in next few days
      ● Emails drafted
      ● Potential kickoff event on mentoring best practices and get to know each other
         a. Action item: Lena will talk to Maha about their Effective Mentoring event
         b. Action item: Lena and Soumya will send emails
v. International welcome
   ● Will send slides and materials to students
3. Upcoming events-
   a. Prash & Mycal muddy 9/4
      i. Make it themed to have something to discuss to keep up numbers
   b. Adriana & Jenny study break 9/3 at 6pm
      i. Let’s see how participation goes at the start of the fall semester? If low then we should reconsider this kind of event
      ii. Let’s hold off on changes to study break, just keep this one normal

4. Mycal - Story time

5. The future of study breaks:
   a. We seem to get more attendance at academic focused events, what if we try to cater towards this and fuse academic+social events.
   b. Should study breaks be like this? Each person hosting either presents or finds someone to present about something they know about, not necessarily technical/academic.
   c. Social chairs will discuss/brainstorm this offline.

6. Swag
   a. Incoming students are asking for it
   b. With AIAA collab we could pursue swag options together
   c. Design was already completed by Greg in Spring

Events for Fall Sem & Budget Considerations

Social Events
- Muddy Fridays.
  - If we keep these themed, I think they will continue to be successful
  - Each Muddy host come up with a theme for your Muddy
  - Sara Cody has some AeroAstro branded stuff that we could give away as prizes for some events
- Board Game night.
  - With breakout rooms for each game, this could be really fun & successful
- Recipe Exchange and/or Kitchen Demonstrations
  - Making food together was fun when ppl participated - no money needed because I assume we’re not buying groceries
- Holiday events w dept (Halloween, Thanksgiving, Happy Dec Holidays)
- Keep the photo contest going throughout the semester
- Grad Student Seminar Series

Academic Events
- Study Breaks.
  - Let’s try out the first one and see how it goes. May need to discontinue. Seminar Series will replace these after this week.
- Lunch w Dept Heads (for new students)
- Lunch w Grad Chair
- Book Club
International Events
- Culture Exchange events
- Biweekly or monthly
  - Fun! And successful :) Could be cool to start these up again

Diversity and/or Outreach Events
- Hosting a CALL event
- Blindspots September with Denise

Presidential-Level Events
- Town hall
- Meeting w dept heads
- Collab with AIAA on care packages, merchandise, other stuff (?)

Other stuff